

DEVELOPMENT PROJECTS DIVISION
DPD HQS NOTICE N5-1

PUBLICATIONS
21 August 1961

RELEASING AUTHORITY
DPD REGULATORY ISSUANCES

REFERENCE: DPD Directive 5-1, dated 16 August 1961

1. PURPOSE


Authority to release DPD Directives, numbered Administrative Memoranda and Notices will be limited to those specifically designated by the Acting Chief, DPD. All previous instructions concerning this authority are hereby rescinded.

2. DEFINITION

The issuances covered by this notice are described in reference directive. This notice does not apply to the normal exchange of memoranda between units of this Division or with other Agency components. Present practices regarding the latter type of correspondence remain in effect.

3. AUTHORITY

- a. Authority to release DPD Directives, numbered Administrative Memoranda and Notices is hereby delegated to the Assistant Chief and to the Executive Officer.
- b. Authority to release numbered Administrative Memoranda concerned with the routine dissemination of information is hereby delegated to the Chief, Administrative Staff, DPD. Administrative Memoranda concerned with subjects of policy determination may be released only by the officers designated in paragraph 3, a, above, except where the dissemination is merely a re-publication of an Agency directive previously issued at a level higher than the Division. In such cases, the DPD issuance is for the purpose of wider distribution and the Chief, Administrative Staff, may release.


STANLEY W. BEERLI
Colonel, USAF
Acting Chief, DPD-DD/P

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Approved For Release 2000/06/30 : CIA-RDP33-02415A000700060026-9

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S E C R E T

**OFFICE OF SPECIAL ACTIVITIES
OSA HQS NOTICE NO. 5-4**

**PUBLICATIONS
25 April 1963**

**ESTABLISHMENT OF AN "EMERGENCY
REPRODUCTION CENTER" LANGLEY BUILDING
FOR T/KH and [REDACTED] DOCUMENTS**

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1. Effective 22 March the personnel of Printing Services Plant #4 (located in Room 7-G-28, under the supervision of [REDACTED] Ext. 5700) were cleared to handle T/KH and [REDACTED] material to meet emergency reproduction requirements for the DCI, DDCI, Executive Director, USIB Secretariat, Chairman of COMOR and OSA.

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2. Requests for emergency reproduction of this category of material should be directed to [REDACTED], or in her absence, [REDACTED] DC/IS/OCI.

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[REDACTED]
**Acting Chief
Support Division, OSA**

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OFFICE OF SPECIAL ACTIVITIES
OSA HQS NOTICE 5-6

PUBLICATIONS
19 MAY 1964

REGULATORY ISSUANCES

The following OSA Notices and Directives are rescinded. File copies should be destroyed:

<u>SUBJECT</u>	<u>DATE</u>	<u>NUMBER</u>
Personnel Announcement	11 May 1964	1-46
Personnel Announcement	21 April 1964	1-45
Personnel Announcement	31 March 1964	1-43
Personnel Announcement	11 March 1964	1-42
Personnel Announcement	19 February 1964	1-40
Personnel Announcement	14 February 1964	1-37
Personnel Announcement	10 February 1964	1-36
Personnel Announcement	6 January 1963	1-35
Personnel Announcement	4 November 1963	1-32
Personnel Announcement	11 October 1963	1-31
Personnel Announcement	10 October 1963	1-30
Personnel Announcement	7 October 1963	1-29
Personnel Announcement	31 July 1963	1-28
Personnel Announcement	17 June 1963	1-26
Personnel Announcement	15 February 1963	1-23
Personnel Announcement	16 January 1963	1-20
Personnel Announcement	4 January 1963	1-19
Establishment of OSA	20 June 1962	1-15
Establishment of DD/R	19 February 1962	1-8
Regulatory Issuances/DPD	20 June 1962	5-2
DPD Regulatory Issuances	21 August 1961	5-1
Security Duty Assignments	17 June 1963	10-13
Electronic Access Gate	9 May 1963	10-10
Changes in Visitor Security		
Badges	10 December 1962	10-6
Area Security Check	7 May 1962	10-5
Designation of Responsibilities	6 December 1961	10-2
Clerical Personnel Review		
Board	27 June 1962	20-3
Increased Per Diem and		
Mileage Rates	23 August 1961	22-1
Approving Authority	9 January 1964	30-4
Operations Order Panel	4 June 1963	50-18

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Correspondence	24 April 1963	70-3
Message Traffic with		
Termination of Communications	4 December 1963	90-34
Link	10 September 1963	90-29
Assignment of Cryptonyms	9 August 1963	90-24
Communications	15 July 1963	90-19
Communications	12 July 1963	90-18
Activation of Communications		
Link	1 March 1962	90-5
Activation of Communications		
Link	26 January 1962	90-4
Activation of Communications		
Link	29 November 1961	90-3
Office Moves	25 October 1963	300-43
Saturday Morning Duty		
Officer	25 October 1963	300-47
CPX	7 October 1963	300-45
Mid-Career Training	20 September 1963	300-42
OSA General Financial Audit	15 July 1963	300-40
Hours of Work	21 January 1963	300-28

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Chief, Support Division
OSA

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OFFICE OF SPECIAL ACTIVITIES
OSA HQS NOTICE NO. 5-3

PUBLICATIONS
9 APRIL 1963

REGULATORY ISSUANCES

The following OSA Notices and Directives are recinded. File copies should be destroyed:

<u>SUBJECT</u>	<u>DATE</u>	<u>NUMBER</u>
Office of the Director	28 January 1963	1-22 -
Personnel Announcement	12 July 1962	1-17 -
Personnel Announcement	20 June 1962	1-16 -
Personnel Announcement	29 May 1962	1-14 -
Personnel Announcement	19 March 1962	1-11 -
Personnel Announcement	16 March 1962	1-10 -
Personnel Announcement	8 February 1962	1-6 -
Personnel Announcement	12 January 1962	1-5 -
Personnel Announcement	14 December 1961	1-4 -
Personnel Announcement	22 November 1961	1-3 -
Personnel Announcement	23 October 1961	1-2 -
Personnel Announcement	6 September 1961	1-1 -
Designation of Responsibilities	6 December 1961	10-2 -
Working Hours	22 March 1962	20-1 -
CAB Regulations	1 May 1962	22-2 -
Precedence of Hqs Cables	13 November 1962	90-9 -
Precedence of Hqs Cables	9 November 1962	90-8 -
Personnel Announcement	20 March 1963	300-36 -
Personnel Announcement	7 December 1962	300-26 -
Holiday Leave	16 November 1962	300-25 -
On-Call Duty Officers	26 June 1962	300-22 -
Division Conference Room	4 April 1962	300-20 -
Badge Requirements	23 March 1962	300-18 -
Control Briefing	22 March 1962	300-17 -
Move to Hqs Building	19 March 1962	300-16 -
Movement of Signal Center	19 March 1962	300-15 -
Travel	27 February 1962	300-14 -
Personnel Announcement	27 February 1962	300-13 -
Meeting with Mr. Biasell	26 February 1962	300-12 -
Parade in Honor Lt. Glenn	23 February 1962	300-11 -
Ops Concept Papers	12 February 1962	300-10 -
Appointment of Coordinator	26 January 1962	300-8 -
New Building Badges	26 October 1961	300-7 -
DD War Plans Officer	18 October 1961	300-6 -

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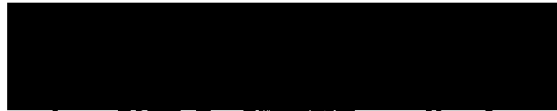
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<u>SUBJECT</u>	<u>DATE</u>	<u>NUMBER</u>
Inventory of TS Material	16 October 1961	300-5
Directorate of Plans, USAF	16 October 1961	300-4
New Building Badges	9 October 1961	300-3
Weekly Staff Meetings	30 August 1961	300-1

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for JACK C. LEEFORD
Colonel, USAF
Assistant Director
(Special Activities)

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OFFICE OF SPECIAL ACTIVITIES
OSA NOTICE NO. 5-5-1

PUBLICATIONS
9 APRIL 1968

The following OSA Security Notices are rescinded:

	<u>Subject</u>	<u>Date</u>	<u>Number</u>
25X1A	Move to [REDACTED] Building	17 January 1968	10-5-15
	Code Combination Change	25 August 1967	10-5-12
	Utilization of Conference Rooms	10 February 1967	10-5-10
	Emergency Evacuation Procedures	26 September 1967	10-5-8
	Code Combination Change	3 May 1966	10-5-5
	Pentagon Badges	7 April 1966	10-5-3
	Security Violations	28 February 1966	10-5-2
	Security Announcement	18 December 1964	10-30
	Security Announcement	16 October 1964	10-27

The following OSA Security Directives are rescinded:

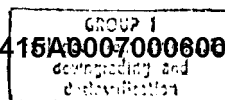
	<u>Subject</u>	<u>Date</u>	<u>Number</u>
25X1A	[REDACTED] Waste Destruction	25 November 1966	10-5-3

File copies should be destroyed.

[REDACTED]
Assistant Comptroller
Office of Special Activities

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Approved For Release 2000/06/30 : CIA-RDP33-02415A000700060026-9

OFFICE OF SPECIAL ACTIVITIES
OSA NOTICE NO. 5-5-2

PUBLICATIONS
17 JUNE 1968

The following OSA Security Directives are
rescinded:

	<u>Subject</u>	<u>Date</u>	<u>Number</u>
25X1A	Waste Destruction	31 January 1967	10-5-5
	Telephone Security	6 December 1966	10-5-4

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Comptroller
Office of Special Activities

Approved For Release 2000/06/30 : CIA-RDP33-02415A000700060026-9

Approved For Release 2000/06/30 : CIA-RDP33-02415A000700060026-9
OFFICE OF SPECIAL ACTIVITIES PUBLICATIONS
OSA HQS NOTICE 5-5-3 5 December 1969

PUBLICATION PROCUREMENT

1. The Agency's expenditures for publications, books, magazines and other periodical subscriptions have been increasing steadily during recent years. The Executive Director-Comptroller, CIA, directed that offices curb this steady increase and establish new procurement procedures.

2. POLICY

Only those publications may be purchased which are absolutely essential in support of OSA operations.

3. PROCEDURE

a. A separate form 1395 is required for each publication being procured.

b. A brief statement should be placed on the face of form 1395 explaining the requirement for the publication and forwarded to Registry Branch for final processing. The signature of the chief or in his absence the deputy chief of each major component within OSA will be required for validation of purchase orders for publications.

c. Registry Branch will retain the pink copy as chrono reference file.

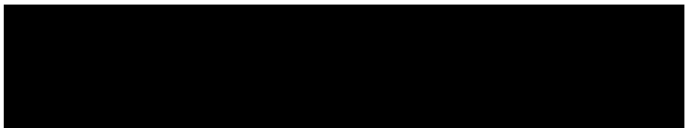
4. AUTHORITY

The Deputy Director of Special Activities, or the Executive Officer/Comptroller/OSA is delegated authority to approve purchase requests for publications.

5. REGULATORY PROCEDURES

An annual review and revalidation of all publications by the D/SA will be conducted prior to renewal of publications through CRS/ADD/DDI.

6. Attached for ready reference is a list of publications presently authorized and distributed to components within OSA. Recipients of such material should establish a central reference point within their offices and make available items which may be desired by other components within OSA. This arrangement will preclude the necessity of duplicating items currently being received.


DONALD H. ROSS
Brigadier General, USAF
Director of Special Activities

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SUBJECT	NBR OF CYS REC'D	OFFICE
ADMINISTRATIVE MGT	1	RB (RMO) ✓
AEROSPACE SAFETY	2	DET "H", CC
AIAA BULL	1	R&D ✓
AIAA JOUR	1	R&D ✓
AIR ALMANAC	2	IDEA DIV. ✓
A.F. & SPACE DIGEST	2 ?	DET "H", D/OPS ? ^{CC & AMS}
A.F. REGISTER VOL I	1	DSA ✓
A.F. REGISTER VOL II	1	DSA ✓
AIRMANS INFO MAN.	1	CC ✓
AMERN AVAITION	1	DET "H"
ARMED FORCES MGT	1	AMS ✓
ARMED SERV PROCURE REGS	1	CMD ✓
ASTRONAUTICS & AERONAUTICS	1	INTEL ✓
AVIATION DAILY	1	R&D
AVIATION WEEK	3	D/OPS, DET "H", R&D
BRIEFING PAPERS	1	CMD
CHINA PICTORIAL	1	INTEL
CHINA RECONSTRUCTS	1	INTEL
CIVIL SERV. JOUR.	1	PD
CQ	1	COMMO
DATA SEMICONDUCTOR TAB	1	COMMO
DATA TRANSISTOR CHAR TAB	1	COMMO
DECISIONS COMPT GEN	1	BFD
DEPT DEF TELEPHONE DIR.	15	One for ea. Div

EEE ELECTRONIC EQUIP ENGINEERING	1	DET "H"
ELECTRONIC NEWS	1	DET "H"
ELECTRONICS	1	COMMO
FLIGHT INTEL	1	INTEL
FLYING	1	D OPS
FOREIGN AFFAIRS	2	DSA, DET "H"
FOREIGN SERV LIST	1	DSA
GAO MAN. FOR GUIDANCE	1	BFD
GOVT CONTRACTOR	1	CMD
GOVT CONTRACTS LAW ADM & PROCEDURE	1	CMD
GOVT CONTRACTS RPTS	1	CMD
HOTEL & MOTEL REDBOOK	1	TRV
IEEE SPECTRUM	1	COMMO
IEEE TRANS COMMO TECH	1	COMMO
INSTRUMENT & APPARATUS NEWS	1	COMMO
JANES ALL WORLDS AIRCRAFT	1	INTEL
JANES FIGHTING SHIPS	1	INTEL
JOUR AIRCRAFT	1	R&D
JOURSPACECRAFT & ROCKETS	1	R&D
NEW YORK TIMES DAILY	1	INTEL
NEW YORK TIMES SUNDAY	1	INTEL
NEWSWEEK	1	INTEL
OFF. GUIDE RLWY	1	TRV
OFF. SS & AIRWAYS GUIDE	1	TRV
PEKING REVIEW	1	INTEL

PHOTOGRAMMETRIC ENGINEERING	1	R&D
QST	4	COMMO & FIELD STA.
QUICK REF OFF AIRLINE GUIDE	3	TRV.
QUICK REF INT AIRLINE GUIDE	3	TRV
RADIO ELECTRONIC MASTER	1	COMMO
RAND MCNALLY ROAD ATLAS	1	TRV
SCIENTIFIC AMERN	1	DET. "H"
SPACE BUSINESS DAILY	1	R&D
TELECOMMO	1	COMMO
US GOVT ORGANIZATION MAN.	1	INTEL
US NEWS & WORLD RPT	4	D/SA, INTEL, 2 DET "H"
WALL STREET JOUR	1	CMD
WASHINGTON DAILY POST	1	INTEL
WASHINGTON SUNDAY POST	1	INTEL

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OFFICE OF SPECIAL ACTIVITIES
OSA HQS NOTICE 5-5-5

PUBLICATIONS

RESCISSION: OSA HQS NOTICE 5-5-3 dated 5 December 1969

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CLASSIFIED BY 83 - 0039
EXEMPT FROM GENERAL DECLASSIFICATION
SCHEDULE OF E.O. 11652, EXEMPTION CATEGORY:
§ 5B(1), (2), (3) or (4) (circle one or more)
AUTOMATICALLY DECLASSIFIED ON

SECRET

(unless impossible, insert date or event)

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OFFICE OF SPECIAL ACTIVITIES
OSA HQS NOTICE 5-5-5

PUBLICATIONS
Page 2

RESCISSION: OSA HQS NOTICE 5-5-3 dated 5 December 1969

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✓ WENDELL L. BEVAN, JR.
Brigadier General, USAF
Director of Special Activities

Attachment:
As stated

SECRET

TITLE	NBR OF CYS	REC'D	OFFICE
ADMINISTRATIVE MGT	1		RMO
AEROSPACE DAILY	1		DSA 25X1A
AIR ALMANAC	2		IDEA
A.F. MAGAZINE	2		D/OPS; [REDACTED]
A.F. REGISTER VOL I	1		DSA
A.F. REGISTER VOL II	1		25X1A DSA
AIRLINE MGT & MARKETING	1		[REDACTED]
AIRMAN'S INFO MANUAL	1		CC
ARMED SERVICES PROCUREMENT REG	1		CMD 25X1A
AVERAGE MONTHLY WEATHER OUTLOOK	1		WEA. DIV
AVIATION WEEK & SPACE TECH.	3		DD SA;D/OPS; [REDACTED]
BRIEFING PAPERS	1		CMD
CHINA PICTORIAL	1		INTEL
CHINA RECONSTRUCTS	1		INTEL
CIVIL SERVICE JOURNAL	1		PD
CQ	1		COMMO
DATA SEMICONDUCTOR DIODE & SCR DATA	1		COMMO
DATA TRANSISTOR DATA BOOK	1		COMMO
DECISIONS OF THE COMP GEN OF THE U.S.	1		BFD
DEP. OF DEF TELEPHONE DIRECTORY	17		RB One for Div.
EEE ELECTRONIC EQUIP ENGINEERING	1	25X1A	[REDACTED]
ELECTRONIC NEWS	1		[REDACTED]
ELECTRONICS	1		COMMO
FED. COMMUNICATIONS COMMISSION RULES & REGS (VOLUME 4)	1		COMMO
FLYING	1		D/OPS
GAO MANUAL FOR GUIDANCE	1		BFD

GOV. CONTRACTOR	1	CMD
GOV. CONTRACTS REPORTS	2	IAD; CMD 25X1A
GOV. CONTRACTS-LAW ADMIN & PROCEDURES	1	CMD
GRAZIANO'S TARIFF	1	
HOTEL & MOTEL REDBOOK	1	TB
IEEE SPECTRUM	1	COMMO
IEEE TRANSACTIONS-COMMO TECH	1	COMMO
INSTRUMENT & APPARATUS NEWS	1	COMMO
JANE'S FIGHTING SHIP	1	INTEL
JANE'S ALL WORLDS AIRCRAFT	1	INTEL
LOCATION IDENTIFIERS	1	CC
NEW YORK TIMES DAILY	2	INTEL; DSA
NEW YORK TIMES SUNDAY	1	INTEL
NEWSWEEK	1	INTEL
OFF AIRLINE GUIDE-AIR CARGO	1	TB
OFF AIRLINE GUIDE-INTERNATIONAL QRE	4	1-BFD; 3-TB
OFF AIRLINE GUIDE N. AMERICAN QRE	4	1-BFD; 3-TB
OFF GUIDE OF THE RAILWAYS	1	TB
PEKING REVIEW	1	INTEL
QST	4	COMMO; FIELD STATIONS
RADIO ELECTRONIC MASTER	1	COMMO
RAND MCNALLY ROAD ATLAS	1	TB
TECHNOLOGY REVIEW	1	AAPS
TELECOMMUNICATIONS	1	COMMO
TIME	1	INTEL
U.S. GOV. ORGANIZATION MANUAL	1	INTEL

U.S. NEWS & WORLD REPORT

2

INTEL; 

WALL STREET JOURNAL

3

CMD; IAD; DSA

WASHINGTON POST DAILY

1

INTEL

JB
RT
AB.
JB
B.M.B.

OFFICE OF SPECIAL ACTIVITIES
OSA HQS NOTICE NO. 5-5-4

PUBLICATIONS
28 May 1971

REGULATORY ISSUANCES

1. Effective immediately, Registry Branch will maintain the master file on OSA regulatory issuances.
2. Issuances originators should contact Registry Branch for control numbers. The office originating the Notice is responsible for reproducing thirty copies of each notice.
3. The original copy should be sent to Registry for file, marked to the attention of the RMO/OSA.
4. Temporary issuances of short duration should have an expiration date.

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Executive Officer/Comptroller
Office of Special Activities

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